



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

City of Janesville County of Rock

Fee: \$10.00 (LA)

Application Date: _____

The named organization applies for:

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under Wis. Stats. 125.26(6)

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under Wis. Stats. 125.51(10)

at the premises described below during a special event beginning time ____:____ AM PM and ending time ____:____ AM PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted. **Include a beginning and ending time for each event date.**

1. NON-PROFIT ORGANIZATION TYPE:

☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

☐ Chamber of Commerce or similar Civic or Trade organization

(a) Name: _____

(b) Address: _____

(c) Date organized: _____ (d) If corporation, give date of incorporation: _____

(e) If this organization is not required to hold a Wisconsin seller's permit pursuant to Wis. Stats 77.54(7m) check this box: ☐

(f) Names and addresses of all officers:

President	_____	_____
	<i>Name</i>	<i>Address</i>

Vice President	_____	_____
	<i>Name</i>	<i>Address</i>

Secretary	_____	_____
	<i>Name</i>	<i>Address</i>

Treasurer	_____	_____
	<i>Name</i>	<i>Address</i>

(g) Manager or person in charge of affair: _____
Name Address Phone Number

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Address: _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe all premises covered under this application, which floor(s), or room(s), license is to cover:

3. NAME OF EVENT:

(a) List name of the event: _____ (b) Date(s) of event: _____

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk: _____ ALAC Date: _____ Date Police Granted: _____ License No.: _____

Additional Information from the Wisconsin Department of Revenue

May be Granted and Issued only to:

1. Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
2. State, county, or local fair associations, or agricultural societies.
3. Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
4. Posts now or hereafter established of ex-servicemen's organizations.

Application:

1. Filing: In writing, for each event, on Form AT-315.
2. The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
3. The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer): a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.) b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
"Class B" (Wine): The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
4. Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
5. Publication: Not required.

Fee: Not to exceed \$10.

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

1. License may not be issued to individuals.
2. Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
3. Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
4. License may cover either a specified area or the entire picnic grounds.
5. License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
6. No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
7. Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
8. The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
9. Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
10. Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

Additional Information from the City of Janesville

1. The applicant must provide a description and map of the location with the application.
2. Only beer and/or wine may be sold.
3. The sale or consumption of the beer and/or wine is allowed only during the hours on the permit.
4. There must be at least one licensed bartender present on the licensed premises at all times.
5. No person under the age of 21 is allowed on the premises unless accompanied by a parent or legal guardian.
6. The licensee must demand proof of age for anyone who appears to be under the age of 21.
7. If the licensed premises are outside, the Police Chief may require a single fence or similar enclosure.
8. Two signs with large letters must be posted in conspicuous places within the licensed premises directing all patrons to consume the beer and/or wine within the licensed premises and warning patrons that to consume the beer and/or wine outside the premises is a violation of City Ordinance.
9. Beer and/or wine must not be sold to an intoxicated person.
10. Entry and inspection by the police must be allowed at any time.
11. The event must be conducted in an orderly manner.
12. No gambling is permitted, except that bingo and raffles are permitted if the alcohol licensee has a bingo license issued by the State of Wisconsin.
13. If the licensed premises are located on public property, such premises shall be cleaned of all litter at the conclusion of the licensed event. Any damage occurring shall be repaired at the expense of the licensee and the premises shall be placed in the same or better physical condition after the event than they were prior to the event.
14. The Class B Temporary Special Event License must be posted in a conspicuous place on the premises during the event.
15. Applications for recurring events shall be received at least 15 days prior to the granting of the license and first time events shall attend the Alcohol License Advisory Committee meeting which meets once per month.